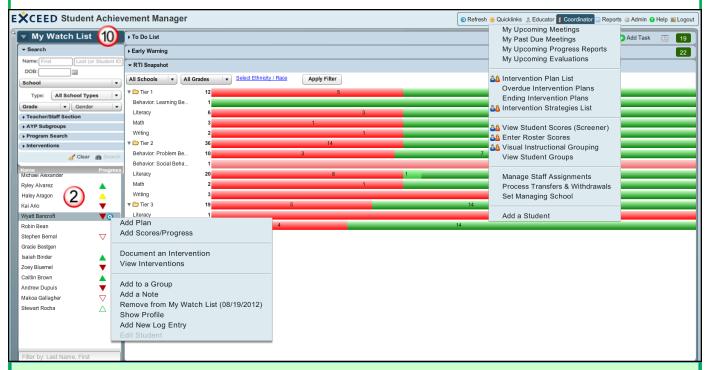# EXCEED RTI® Quick Start Card – Coordinator Dashboard

GlobalScholar

1. The Coordinator Dashboard has expanded search functionality. Those with this view of the dashboard may choose from many different options to search for students.
2. Students are automatically loaded to the student panel based on educator access. The red and green arrows in the Progress column indicate: green = making adequate progress, yellow = needs more improvement, or red = struggling
3. Mouse hovering over a student's name reveals the student options menu which allows the user to perform any of the actions on this menu by selecting it from the list.
4. The To Do list is a list of all actions to be completed. These are automatically generated by EXCEED from different sources and have due dates, but can be completed at any time prior. Tasks can be added to the list via the add task icon
5. The Early Warning section displays those students who are currently on an intervention plan in EXCEED and are struggling.
6. The RTI Snapshot panel gives an overview of Intervention plans by Tier, who is struggling and who is successfully progressing towards their goals. Click on the number in the appropriate bar to display the students in the student list.
7. The Quicklinks allow the user quick access to data. Access this data by clicking on the desired link.
8. Numbers to the side of the of the panels indicate how many items are contained in each panel.
9. Quickly search your student list by using the "Filter by" function.
10. Use the filter feature next to the title of the student list to filter your student list by different criteria.

FYI: The Dashboard and Logout buttons are available throughout the application, and are determined by user rights. Always use the Logout button in order to completely log out of EXCEED.